

Hereford Kayak Club - Hasler Race 2023 Risk Assessment

Description of Assessment:	Marathon canoe race
Date of Event:	18 June 2023
Location:	Hereford Rowing Club, 37 Greyfriars Ave, Hereford HR4 0BE. And The River Wye

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risk?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Completed Y/N
Moving vehicles in car park.	Drivers, pedestrians, competitors and members of the public using rowing club facilities, including campers.	Car parking to be marshalled, instructing drivers to reduce speed and where to park. Sufficient parking to be available for all competitors and visitors. Clearway to be kept for emergency vehicles. Vehicles and foot traffic to be separated as much as practicable.	Sufficient signage to indicate official parking. Information sent out in pre-race information pack. Ask all to take care when leaving after prize giving. Car park marshals to wear Hi-Viz jackets. Include clearway for emergency vehicles.	Race organiser, delegated to lead car-park marshal. Safety officer to arrange issue of Hi-Viz	Morning of race, prior to arrival of first competitors	
Trips / falls / slippery surfaces.	Competitors / spectators / organisers and public.	Area kept clean and tidy, free from trip hazards.	Constant vigilance and periodic checks and required tidying.	All HKC helpers lead by Safety officer	Morning of race. Ongoing thereafter for event duration.	

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Kayaks being moved to river.	Competitors / spectators / organisers and public.	Space to prepare and store boats to be set aside prior to race. Marshals to assist in keeping path clear.	Gates to be opened to ease carrying of boats.	Race organiser to delegate, safety officer to monitor	Morning of race, prior to arrival of first competitors. Ongoing thereafter for event duration	
Food poisoning – BBQ.	Anyone who prepares raw food to be cooked, anyone who consumes it.	Raw meat will be kept refrigerated / separate from cooked. Cooked as required and not reheated. Hand washing facilities provided for food prep and dinners.	Food stored in appropriate containers and appropriate hygiene practices maintained. Disposable gloves provided for food handling. Hand sanitiser provided for cooks and customers.	Persons assigned to prepare, cook and serve food	Duration of event	
Food poisoning – Cakes etc.	Anyone who consumes it.	Food to be kept in appropriate storage until required. Hand washing facilities provided for food prep and dinners.	Appropriate hygiene practices maintained. Disposable gloves provided for food handling. Hand sanitiser provided for food handlers and customers.	Persons assigned to prepare, cook and serve food	Duration of event	

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Conflict with other river users.	Paddlers (competitors), safety boat operators and other river users.	Pre-race briefing warning of any other users, instruction to be considerate.	Advertising pre event and make other river users aware through relevant authorities / user event calendars.	Race organiser and safety officer delegated to on water safety crews	Pre event and Ongoing	
On water collision – other competitors.	Competitors.	Pre-race briefing, all competitors have a duty of care toward each other. Course and schedule organised to reduce risk.	On water safety to assist in recovery. Rescheduling of starts to reduce risk.	Safety officer delegated to on water safety crews	Pre event and Ongoing	
On water collision – other users (rowers etc.).	Competitors and other users.	Other water users advised and agreement sought to reserve use of river. Pre-race briefing to warn of other users.	For other recreational paddlers on water, on water safety, advise other river users event is taking place.	Race organiser / Safety officer/on water safety	Pre-race, during/post-race	
Capsize / involuntary swim / drowning.	Competitors and visitors on riverbank.	Competitors in lower div 7 and below must wear buoyancy, others at discretion of TL. On water safety crews at appropriate intervals. Warning at pre-race briefing.	Lifelbelts at regular interval on riverbank. All paddlers have a responsibility to assist.	Race organiser / Safety officer/on water safety	Pre-race, during/post-race	

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River level too high / fast / flooding.	Competitors and visitors.	Assessment of current level and forecast made the day before.	Race may be cancelled the day before.	Race organiser / Safety officer	Pre-race	
River level too low.	Competitors.	Course adjusted to clear any hazards.	May require additional marshals on water.	Safety officer	Pre-race	
Cuts and minor injuries.	Competitors and visitors.	First aid kit in boat shed. Accident and Emergency at Hereford County Hospital. Hereford GP Access Centre at ASDA open 7 days per week 8 to 8. Fresh water washing facilities.	Keep area clean, remove broken glass, and isolate any trip hazards. All qualified coaches hold first aid certificate. List of first aiders with starter.	first aiders	Pre-race, during/post-race	
Cuts and minor injuries, specific to steps leading to river and boat launch/landing area.	Competitors.	Monitoring and clearing/cleaning steps regularly. Liaising with rowing club (owners).	Warnings issued at briefings, HKC members available to assist at beginning of each race. Steps regularly swept.	Race organiser / Safety officer	Pre-race, during/post-race	
Serious illness – e.g., Broken bones, concussion serious sprains, drowning.	Competitors and visitors.	First aid point. Defibrillator in RC if required. Accident and Emergency at Hereford County Hospital.	All to be vigilant. Report incidents to race control.	Race organiser / Safety officer	Pre-race, during/post-race	

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Hyperthermia / Hypothermia / Sunburn.	Competitors, visitors and Marshals.	Advise correct clothing during briefing. Hot shower and sheltered area to recover plus hospital. Marshals carry space blankets and water.	In hot or cold weather organisers to be especially vigilant. Sun cream available. Hot showers available. Space blankets and water available.	Race organiser / Safety officer/on water safety. First aid point	During/post-race	
Water borne infection.	Competitors and marshals.	Advice on hygiene, availability of showers and hand washing facilities. Open cuts to be covered.	Post-race advice to competitors re symptoms. Report of river water quality from EA, prior to event.	Race organiser / Safety officer	Prior to event, after significant rainfall	
Quality and cleanliness of river water.	All those having contact with river water.	Monitoring river conditions, including water authority discharge upstream.	Advice given to not drink water, wash hands regularly, particularly prior to eating and drinking, cover open wounds (cuts), report feeling unwell after contact with water.	Race organiser / Safety officer	Prior to event, after significant rainfall	Y

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Advance warning (Met Office) of potential thunderstorms, including lightening.	Paddlers racing and safety crews on the water. Others in open areas (field and event steps leading to river)	Monitoring weather forecast.	Continue to monitor weather during event. Ensure communications are maintained along race course to instruct all water users to land and leave the water.	Race organiser / safety officer	Before people take to the river / during event.	
Start of new course fishing season on 16/06/2023. Anglers fishing along length of race course, deploying fishing lines and hooks etc. coming into contact with paddlers racing, potential of injuries or capsizing. History of previous conflict between anglers and paddlers.	Racing paddlers.	Club has contacted anglers informing them of the event taking place and requesting they do not fish during the event.	Warn racers at race briefings. Speak to any anglers fishing along the course during the race.	Race organiser or as delegated (must be a club official). Not to be undertaken alone!	Prior to event commencing (the morning of).	

Date of Assessment: 11/06/2023 Additional hazards (in amber) added on 17/06/2023

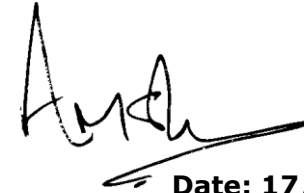
Date of Check: 07/06/2023

Assessed by: Lee Champ

Checked by: Andrew Wibmer



Signed: Date: 11/06/2023



Signed: Date: 17/06/2023

Review Dates: Day of event, post event. Next event (2024)